

University of Northern Virginia

Professional Reference Form

Section A: Applicant must complete this section before submitting to evaluators

Please complete this form online and print a copy, or print a blank copy and fill out completely.

Program:

I waive my right to view the contents of this professional reference form. I understand that this will not affect the decision of the Admissions Committee.

I do not waive my right to view the contents of this professional reference form. I understand that this will not affect the decision of the Admissions Committee. I realize that the Family Educational Rights and Privacy Act (FERPA) of 1974 accords the applicant the right to review this professional reference form unless that right is waived.

Family/Last Name: First Name: M.I.:

Permanent/Foreign Address:

City: State/Province: Zip Code: Country:

Signature: Telephone: Date:

Section B: To be completed by evaluators

Family/Last Name: First Name: M.I.:

Institution/Company: Telephone:

What is your relationship to the applicant?

Teacher Supervisor Advisor Employer Other (please specific):

Please rate this applicant in comparison with others you have known in the same capacity:

- | | | | | | |
|--------------------------------|-----------------------------------|-------------------------------------|-------------------------------|-------------------------------------|----------------------------------|
| 1. Intelligence | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |
| 2. Productivity | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |
| 3. Maturity of Judgement | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |
| 4. Ethical Behavior | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |
| 5. Verbal Communication Skills | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |
| 6. Written Skills | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |
| 7. Leadership Skills | <input type="radio"/> Outstanding | <input type="radio"/> Above Average | <input type="radio"/> Average | <input type="radio"/> Below Average | <input type="radio"/> No Comment |

Comments:

Evaluator's Signature: Date:

Thank you for your assistance in helping us to assess the applicant

Please e-mail this form to: admissions@unva.edu